

**Standard Operating Procedure**

**Name of Service : Setting up of Small Hydal Plant**

**Sub services:**

**Sub-service: Sale of Electricity to any person other than Discom**

**Previous Approval :**

**Basis for approval :  
Requirement from any other  
DISCOMs or Private sector**

<b>Step</b>	<b>Who delivers this?</b>	<b>Documents/Information needed</b>	<b>Timelines</b>	<b>Contact Person</b>
Application for Registration	Developer/Applicant	I. Application in the given format. II. Certified copy of Memorandum & Articles of Association of the company/Certified copy of the bye-laws of registered society III. Certified copy of partnership deed. IV. Certified copy of the audited balance sheet of the last 3 years/net worth, turn over and Personal Bank Guarantee.	Day 0	Developer Entity
Generation of Demand Note	JREDA	Demand Note	Day 15	Project Director
Deposit of Processing Fee	Developer	Fees payment	Day 30	Developer
Deposit of DPR	Developer	DPR document	Day 30	Developer
Deposit Land Documents	Developer	Land Ownership Documents	Day 30	Developer
Pert/ CPM chart submission	Developer	Pert/ CPM chart	Day 30	Developer

Geo Referenced Map for Small Hydro Power project location also showing Grid Location	Developer	Geo Referenced Map	Day 30	Developer
Issuance of in-principle clearance	JREDA	Clearance Document	Day 45	Director, JREDA
<b>Total days taken</b>			<b>45 Working Days</b>	