

# झारखण्ड सरकार

## ऊर्जा विभाग

### झारखण्ड रिन्युएबल इनर्जी डेवलपमेन्ट एजेन्सी (जेडा)

तृतीय तल्ला, एस0एल0डी0सी0 भवन, कुसई कॉलोनी, डोरंडा, राँची-834002  
फोन संख्या-0651-2491161, फैक्स संख्या-0651-2491165, email: info@jreda.com

### अल्पकालीन निविदा सूचना

पत्रांक: 94/2017

दिनांक: 25/01/2017

खेलगांव, राँची, झारखण्ड में दिनांक 16-17 फरवरी 2017 को आयोजित होनेवाले "Momentum Jharkhand" Global Investors Summit के अवसर पर जेडा द्वारा कार्यान्वित अपारम्परिक ऊर्जा स्रोत के विभिन्न कार्यक्रमों का प्रचार-प्रसार करने हेतु 6 Mtrs x 3 Mtrs के जेडा स्टॉल का आंतरिक साज-सज्जा एवं संचालन के लिए एजेन्सी का चयन किया जाना है।

इच्छुक निविदादाता अल्पकालीन निविदा कागजात जेडा वेबसाईट: [www.jreda.com](http://www.jreda.com) से डाउनलोड कर सकते हैं। निविदा कागजात के साथ निविदा शुल्क की राशि रु0 750/- (सात सौ पचास) का बैंक ड्राफ्ट (Non-refundable) तथा Security Deposit के रूप में रु0 10,000/- (दस हजार) का बैंक ड्राफ्ट, निदेशक जेडा के पदनाम से दिनांक 08.02.2017 को अपराह्न 3.00 बजे तक जेडा कार्यालय में जमा किया जाना है तथा प्राप्त निविदा दिनांक 08.02.2017 को अपराह्न 3.30 बजे जेडा कार्यालय में खोला जायेगा।

ह0/-  
निदेशक,  
जेडा, राँची।

**Govt. of Jharkhand**  
**Energy Department**  
**Jharkhand Renewable Energy Development Agency**  
**(JREDA)**

3rd Floor, S.L.D.C. Building, Kusai Colony, Doranda, Ranchi-834002.  
Ph.: 0651-2491161, Fax: 0651-2491165,  
E-mail: info@jreda.com; Website: [www.jreda.com](http://www.jreda.com)

**Short Tender Document**

**Tender reference no.: 94/2017**

**Dated 25.01.2017**

Jharkhand Renewable Energy Development Agency (JREDA) is an autonomous body under the Societies Registration Act 21, 1860 for the development and deployment of New and Renewable Energy resources for supplementing the energy requirements of the state and to generate public awareness in facilitating deployment of new and renewable energy systems/devices.

Jharkhand Renewable Energy Development Agency (JREDA) invites sealed tender from reputed exhibition contractors/agencies for the work of design, construction, fabrication, decoration and management of the Stall of size 3Mtrs x 6Mtrs (18 Sq.m) with required numbers of tables, chairs, sofas & lighting etc. to be organised at Birsa Munda Athletics Mega Sports Complex, Khelgaon, Ranchi on 16<sup>th</sup> -17<sup>th</sup> February, 2017 on the occasion of "Momentum Jharkhand" Global Investors Summit-2017.

The bidder should submit bid/tender in two separate sealed envelope of technical & financial bid kept in a third sealed envelope. Bidders should clearly write the name and tender reference number on cover of all the envelopes.

**1. Scope of work:**

- Design and construction of Stall with plywood, painting, carpeting etc.
- Interior & exterior decoration of the Stall with provision of sufficient numbers of lighting fixtures, flower decoration, arrangement of bouque etc.
- Designing & installation of banners, backdrops etc. with good quality flex as per direction of JREDA.
- Deputation of two numbers of receptionists who should be well conversant in English & Hindi.
- Arrangement of two sets of good quality white sofas, centre table, two round tables with chairs and Plasma TV.
- Any other works as per requirement of Stall as per direction of JREDA.

2. **Bid fee & Earnest Money Deposit (EMD):** Bidders can download the bid document from the JREDA website:www.jreda.com. In case the bidders download the bid document from the website, bidders have to submit a Demand Draft (Non-refundable)

of Rs. 750/- (Seven Hundred Fifty) only in favour of "Director, JREDA" payable at Ranchi.

Bidders also have to submit Earnest Money Deposit of Rs. 10,000/- (Ten Thousand) only in shape of Demand Draft in favour of "Director, JREDA" payable at Ranchi.

**3.** The last date & time of submission of bids/tenders is **8<sup>th</sup> February, 2017 by 3.00 P.M.** in the office of Director, JREDA and shall be opened in the office of Director, JREDA on **8<sup>th</sup> February, 2017 at 3.30 P.M.**

**4. Eligibility Criteria:**

- i. The bidder should have experience of at least three works of similar nature of works (construction, fabrication, decoration and management of the Stall) in last three years executed in any govt. organization/PSU etc. Bidders have to enclosed certificates as a proof of experience.
- ii. Self attested copies of income tax current assessment order/income tax return file with PAN.
- iii. Self attested copies of service tax registration certificate.
- iv. Audited balance sheet for the last three years.
- v. Bid fee of Rs. 750/- and Earnest money deposit Rs. 10,000/- along with tender documents in favour of "Director, JREDA" payable at Ranchi.
- vi. Design of the Stall.

**5. Other terms and conditions:**

- i. The financial offer should be inclusive of all taxes, duties, service tax etc. and no additional payments shall be made to the tenderer over & above. No advance payment shall be made by JREDA.
- ii. The tenderer has to hand over the job assigned in all respect in scheduled date & time of exhibition as indicated in the work order and should dismantle the exhibition in 48 hours after the last day as per direction of the organizing committee.
- iii. The tenderer/bidder will have the sole responsibility regarding safety of life of the persons engaged in erection/construction of JREDA Stall & running of electrical equipments during exhibition periods.
- iv. JREDA reserves the right to change, alter/modify the designs/layouts.
- v. JREDA reserves the right to cancel the contract/order on any reasonable ground/violation of contract etc. for which no compensation will be given.
- vi. In case of any dispute, courts in Ranchi will have jurisdictions.

**Price Bid Proforma**

**Name of the work:** Design, construction, fabrication, decoration and management of the Stall of size 3Mtrs x 6Mtrs (18 Sq.m) with required numbers of tables, chairs, sofas & lighting etc. to be organised at Birsa Munda Athletics Mega Sports Complex, Khelgaon, Ranchi on 16<sup>th</sup> -17<sup>th</sup> February, 2017 on the occasion of "Momentum Jharkhand" Global Investors Summit-2017

Sl. No.	Details of work	Rate (in Rs.)	Amount (in Rs.)
1	Design and construction of Stall with plywood, painting, carpeting etc.		
2	Interior & exterior decoration of the Stall with provision of sufficient numbers of lighting fixtures, flower decoration, arrangement of bouque etc.		
3	Designing & installation of banners, backdrops etc. with good quality flex as per direction of JREDA.		
4	Deputation of two numbers of receptionist who should be well conversant in English & Hindi		
5	Arrangement of two sets of good quality white sofas, centre table, two round tables with chairs and Plasma TV.		
6	Any other works as per requirement of Stall		
7	Total		

**Note:** The financial offer should be inclusive of all taxes, duties, service tax etc. and no additional payments shall be made to the tenderer over & above. No advance payment shall be made by JREDA.

Signature & Seal of the Agency